

## ***Delegated Decisions by Deputy Leader of the Council (inc. Climate Change Delivery & Environment)***

***Thursday, 12 October 2023 at 2.30 pm  
Room 3 - County Hall, New Road, Oxford OX1 1ND***

If you wish to view proceedings, please click on this [Live Stream Link](#).  
However, that will not allow you to participate in the meeting.

### ***Items for Decision***

The items for decision under individual Cabinet Members' delegated powers are listed overleaf, with indicative timings, and the related reports are attached. Decisions taken will become effective at the end of the working day on Thursday 19 October 2023 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

### **These proceedings are open to the public**



Martin Reeves  
Chief Executive

October 2023

*Committee Officer:*                    ***committeesdemocraticservices@oxfordshire.gov.uk***

*Note:*    *Date of next meeting: 16 November 2023*

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

## Items for Decision

### 1. Declaration of Interests

See guidance below.

### 2. Questions from Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet Member's delegated powers. The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

### 3. Petitions and Public Address

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection. To facilitate 'hybrid' meetings we are asking that requests to speak are submitted by no later than 9.00 a.m. four working days before the meeting. Requests to speak should be sent to [committeesdemocraticservices@oxfordshire.gov.uk](mailto:committeesdemocraticservices@oxfordshire.gov.uk)

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that, if the technology fails, your views can still be taken into account. A written copy of your statement can be provided no later than 9.00 a.m. two working days before the meeting. Written submissions should be no longer than one A4 sheet.

### 4. Local EV Infrastructure (LEVI) funding proposal for Oxfordshire (Pages 1 - 46)

*Forward Plan Ref:* 2023/135

*Contact:* Elizabeth Bohun, Lead Technologist EV Integration, [elizabeth.bohun@oxfordshire.gov.uk](mailto:elizabeth.bohun@oxfordshire.gov.uk) ; Jenny Figueiredo, Lead Technologist EV Integration, [jenny.figueiredo@oxfordshire.gov.uk](mailto:jenny.figueiredo@oxfordshire.gov.uk)

Report by Corporate Director Environment & Place (**CMDDL4**).

To seek approval to submit the detailed LEVI proposal for Oxfordshire to the Office for Zero Emissions Vehicles (OZEV) and to go out to tender for suppliers to deliver the programme of works. To seek delegated authority to be able to enter into the contract/s awarded through this process.

**The Cabinet Member is RECOMMENDED to**

- a) Grant approval for OCC to submit a Stage 2 Application to the Office for Zero Emissions Vehicles (OZEV) by 30 November 2023 for Oxfordshire's allocation of £3.655 million Local Electric Vehicle Infrastructure (LEVI) funding, and grant approval to subsequently accept and spend these funds from OZEV according to the submitted LEVI proposal.**
- b) Grant approval for OCC to tender for Chargepoint Operators (CPOs) for EV charging contracts in Oxfordshire; Lot 1 being for a concession contract with OCC to install and operate EV charging hubs and roadside/on-street chargers on OCC estate and Highways; Lot 2 being for a concession contract with a different supplier with Cherwell District Council (CDC), West Oxfordshire District Council (WODC), South Oxfordshire District Council (SODC), Vale of White Horse District Council (VOWH) and Oxford City Council (OxCity) to install and operate EV charging hubs in their car parks. Lot 3 will be for a separate supplier to be contracted to OCC to deliver a Community Microhubs Scheme and may be tendered at the same time or at a later date. The tender will be a joint tender on behalf of all Oxfordshire County and District Councils, which Oxfordshire County Council will lead.**
- c) Delegate authority to Corporate Director Environment and Place to appoint Chargepoint Operators through the joint tender exercise following assessment and moderation by all council partners, with final decision-making responsibility residing with Oxfordshire County Council.**
- d) Delegate authority to Corporate Director Environment and Place to enter into a bi-lateral concession contract between OCC and the chosen Chargepoint Operator in Lot 1 (contract value of > £1million), and to enter into the associated Leases and Licences for each site with this appointed Chargepoint Operator following completion of full feasibility studies and sign off at the OXLEVI Programme Board.**
- e) Delegate authority to Corporate Director for Environment and Place to enter into a contract for the supplier to deliver Community Microhubs (expected contract value <£1million).**
- f) Delegate authority to Corporate Director for Environment and Place to amend the partnership agreement with the City Council to enable on-street elements of the Go Ultra Low Oxford (GULO) P1 and GULO P2 projects to transition from Oxford City Council to Oxford County Council, subject to the following conditions being fulfilled:
  - i. The County Council being satisfied that they can meet the funding obligations within the GULO P2 funding agreement**
  - ii. The Office for Zero Emissions Vehicles (OZEV - who are the funding body for GULO) agreeing for the transfer to take place.**
  - iii. There being an agreement by both Councils on the methodology for delivery of the key outputs of GULO P2, including the number of EVCPs and GUL-e committed under GULO P2, that are delivered to updated timeframes that are agreed with the City Council and OZEV****

- iv. **GULO P1 estate and highways related GULO P2 funding both being transferred**
- v. **An updated partnership agreement, including a revenue share arrangement for the assets associated with GULO P1 and P2 being put in place, that as a minimum recovers the City Council investment to date.**

## **EXEMPT ITEMS**

### **Exempt Item**

In the event that any Member or Officer wishes to discuss the information set out in Annex 1 to Agenda Item 5, the Committee will be invited to resolve to exclude the public for the consideration of the Annex by passing a resolution in relation in the following terms:

"that the public be excluded during the consideration of the Annex since it is likely that if they were present during that discussion there would be a disclosure of "exempt" information as described in Part I of Schedule 12A to the Local Government Act, 1972 and specified below the item in the Agenda".

NOTE: The report does not contain exempt information and is available to the public.

**ANNEX 1 TO THE ITEM NAMED HAS NOT BEEN MADE PUBLIC AND SHOULD BE REGARDED AS 'CONFIDENTIAL' BY MEMBERS AND OFFICERS ENTITLED TO RECEIVE THEM.**

## **5. Management of Household Waste Recycling Centres in Oxfordshire - Contract Extension (Pages 47 - 72)**

*Forward Plan Ref: 2023/250*

*Contact: Steve Burdis , Joint Group Manager (Waste Management), [steve.burdis@oxfordshire.gov.uk](mailto:steve.burdis@oxfordshire.gov.uk)*

Report by Corporate Director Environment & Place (**CMDCCDE5**).

To determine the contractual way forward for The Management of Household Waste Recycling Centres In Oxfordshire Contract.

*The information in this case is exempt in that it falls within the following prescribed categories:*

*3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)*

*and since it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, in that a negotiation is ongoing and would prejudice the position of the authority in the process of that negotiation and the Council's standing generally in relation to such matters in future, to the detriment of the Council's ability properly to discharge its fiduciary and other duties as a public authority.*

*Annex 1 containing exempt information under the above paragraph is attached.*

**The Cabinet Member is RECOMMENDED to**

- a) Approve that the current Contract for: The Management of Household Waste Recycling Centres in Oxfordshire be extended for the full period of 3 years; and**
- b) Delegate to the Corporate Director of Environment Place, in consultation with the Section 151 Officer and Cabinet Portfolio Holder, finalisation of the contract 3- year extension and the contract amendments, as detailed in Annex 1, to alleviate some of the current contract challenges to deliver service contract improvements.**

## **Councillors declaring interests**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

### **Members Code – Other registrable interests**

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships

- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.
- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

### **Members Code – Non-registrable interests**

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.